

Preceptor Packet:
Executive Practice & Healthcare
Leadership (EPHL) Program

Executive Practice & Healthcare Leadership Program Information

Research College of Nursing

Research College of Nursing is a small, fully accredited private college specializing in quality nursing education since 1905. Currently, the college offers both Bachelor of Science in Nursing (BSN) and Master of Science in Nursing (MSN) degrees. Research College began offering the Master of Science in Nursing degree in 1997. The MSN Program offers four graduate tracks at this time: Family Nurse Practitioner, Adult-Gerontological Nurse Practitioner, Executive Practice & Healthcare Leadership (EPHL), and Nurse Educator. The Executive Practice and Healthcare Leadership (EPHL) track prepares graduates to serve in executive leadership and management roles in diverse healthcare delivery systems.

Executive Practice and Healthcare Leadership Faculty Information

Rebecca Cahill, DNP, RN, CPHQ, CENP
Associate Professor & EPHL Track Coordinator
Rebecca.Cahill@researchcollege.edu
816.995.2854

Julie Nauser, PhD, RN
Interim Graduate Program Director
Julie.Nauser@researchcollege.edu
816.995.2855

Dear Preceptor,

Thank you for agreeing to serve as a preceptor for an Executive Practice and Healthcare Leadership (EPHL) student. The primary purpose of this program is preparing and developing nurse leaders to serve in a variety of healthcare executive leadership roles. The EPHL track is offered entirely online. Students select a preceptor near their residence.

The final year of the EPHL track requires two practicum courses: NU 7210 Executive Nurse Practicum I (taken in the Spring Semester) and NU 7230 Executive Nurse Practicum II (taken the following Fall Semester). Each course consists of 15 weeks of student activity. The students are required to log 180 hours of practice-related leadership experience for the course. Students will spend roughly 8-10 hours a week with the preceptor and complete the remaining hours working on projects or in live clinical conferences.

One primary role of the preceptor is to ensure that the student has access to individuals across the organization who can assist them in learning about the topic for the learning module. Each of the courses has 7-8 learning modules. I send an email before each module begins outlining the content and assignments for the module. This email will also include any other special instructions for the students.

The student may also participate in activities that are available and designed by the preceptor, such as special meetings, projects, etc. Students are required to complete a major project each semester. The student will provide more information regarding that assignment after the beginning of each semester. The requirements for the project are broad so that the project can be tailored to the setting and the student's learning needs.

The student should assist with the completion of the preceptor packet and in answering other questions. I am also available to assist if you require additional information the student is unable to provide. At the beginning of the course, I will send introductory information, including the course syllabus. At that time, I will also confirm the student has completed all health requirements and is ready to begin working with you. Preceptors provide input to the student's final evaluation through submitting feedback at the midterm and end of the course. During the semester, I am available to you via telephone, email, or web conferences. There are typically no on-site visits because of the online format of the program attracts students from across the country.

Once the college receives your completed preceptor packet and supporting document, the college staff will determine if a valid contract between your agency and the college exists. If not, the college staff will reach out to your organization's contact indicated on your information sheet to secure a contract.

To review other information about the Research College of Nursing and the Executive Practice and Healthcare Leadership track, please visit www.researchcollege.edu. Thank you again for your willingness to support, not only our students but also the profession in, the development of future leaders in nursing.

Sincerely,

Rebecca Cahill, DNP, RN, CPHQ, CENP
Associate Professor & EPHL Track Coordinator
Research College of Nursing
2525 East Meyer Blvd.
Kansas City, MO 64132
816.995.2854

Please contact Rebecca Cahill, Associate Professor & Track Coordinator, for further details about the practicum.

Rebecca Cahill, DNP, RN, CPHQ, CENP

2525 East Meyer Blvd.

Kansas City, MO 64132

816.995.2854 (office)

rebecca.cahill@researchcollege.edu

Preceptor qualifications:

1. Current license as a Registered Nurse in the state where practicum is located.
2. Master of Science degree in Nursing from an NLNAC or CCNE accredited school preferred. Preceptors with BSN and other related Master's degrees and relevant experience will be considered.
3. Minimum of two years' experience specifically in a formal leadership role in a clinical setting.
4. Well established in the clinical agency and can assist the student in networking with professionals in other disciplines.
5. Experience mentoring new graduates and graduate level nurses and understands the implications of the role.
6. Time and resources to spend with the graduate student on selected days.
7. The student and preceptor employed at the same facility may not be approved.
8. The instructor must approve all preceptors before the start of each course.

**Research College of Nursing
Graduate Program-EPHL Track
Preceptor Agreement**

Dear Preceptor,

Please take a moment to provide the following information so we can work with you in a way most convenient for you.

Name with credentials (printed): _____

Preferred contact: Phone(s): _____

Email: _____

Best time of day to reach you? _____

STATEMENT OF AGREEMENT

I, _____, agree to serve as a preceptor for a graduate student from Research College of Nursing. I understand I will be responsible for the supervision and evaluation of the student. In addition, a Research College of Nursing graduate faculty member will be available for assisting with the student experience and will be responsible for the grading of the student. The preceptor and the student negotiate the schedule for the experience.

Preceptor Signature: _____ **Date:** _____

Faculty Signature: _____ **Date:** _____

President's Signature: _____ **Date:** _____

AGENCY CONTACT INFORMATION

Agency Name: _____

Preceptor's Admin Assistant (name): _____

Preceptor's Admin Assistant (contact info): _____

Contact for contracting (name): _____

Street Address: _____

City/State/Zip: _____

Phone Number: _____ **Fax Number:** _____

Email Address: _____

Student Name: _____

Please return this completed form to Sherry Owen, Administrative Assistant, along with a copy of your CV and license, by fax to (816) 995-2817, or by mail to Research College of Nursing, 2525 E. Meyer Blvd., Kansas City, MO 64132. An institutional contract will be sent to the organization if one is not already in place after this form is received.

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